

## Payment Portal - Student Payments > Pay on Account

Southern Cross University now has an online Payment Portal which is the quickest and easiest way to pay your fees. Please find detailed steps below for your reference:

1. Go to Payment Portal - <https://payments.scu.edu.au>
2. Select **Payments > Menu > Student Payments > Pay on Account**
3. Enter the following details:
  - a. Student Id Number
  - b. Date of Birth D/MM/YYYY
  - c. Amount to be paid (refer to invoice)
4. **Add to Cart**
5. Select **Process Payment**
6. Select the second tile **Visa or Mastercard**
7. Enter your email address then select continue
8. Enter the following details
  - a. Name on Card
  - b. Card Number
  - c. Expiry Date – MM YY
9. Select Submit
10. Enter your **Security Code (CVV)**
11. Then Select **Pay Now** your Payment will now be processed
12. Once completed the receipt will display on Screen and will also be sent to your email account (that you entered above). You can also download the pdf by selecting **Tax Invoice** (above Summary).

[www.scu.edu.au](http://www.scu.edu.au)

## Step 2 - Select Payments > Menu > Student Payments > Pay on Account



[Payment Home](#) [My Account](#)

▶ Payments

### Payments

Search...

▼ Menu

▼ Student Payments

Pay an invoice





Pay on account

## Step 6 – Select Visa, Mastercard or Amex

▶ Payments ▶ Menu ▶ Student Payments

### Payment Method

This is a list of different ways you can pay for your selections. To proceed, please select one of the following.

 <p><b>My Account</b> Log in to use stored payment method Card or PayPal</p>	 <p><b>Visa, Mastercard or Amex</b> Pay using your card without creating an account</p>	 <p><b>Western Union (Global Pay for Students)</b> International Payment Options via bank, credit card and eWallets</p>	 <p><b>PayPal</b> Pay with PayPal</p>
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Locked Mail Bag 4, Coolangatta QLD 4225 Australia  
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CRICOS Provider 01241G

## Step 8 and 9 – Enter Details and Submit

### Payment Card Details

Number	INVP00008795
Amount	\$154.00
Email	

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#### Card Information

Name on Card

A

Card Number

B

Expiration Date

C

Cancel

Submit

Select a different payment method


## Step 10 & 11 – Enter CVV and Pay Now

### Review and Confirm

Number	INVP00008799
Amount	\$1.00
Email	
Name	Guest
Card Number	535316...3066
Expiry Date	07/21

Security Code (CVV)

123

 What's this?

Amount Payable

\$1.00



Pay Now

Select a different payment method

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